

RULES ON VOTING AND VOTE COUNTING AT ANNUAL GENERAL SHAREHOLDER MEETING OF CENTURY SYNTHETIC FIBER CORPORATION

Voting and vote counting at 2022 Annual General Shareholder Meeting (“AGSM”) of Century Synthetic Fiber Corporation should be conducted in accordance with the following rules:

1. All shareholders holding shares of STK who are included in the shareholder list finalized on **02 Mar 2022** shall be entitled to participate in 2022 AGSM.
2. Shareholders or representative of the shareholders who already completed the registration to participate in 2022 AGSM shall be entitled to voice their opinion and vote at the AGSM.
3. The AGSM will be conducted by a Panel of Chairs. Shareholders participating in AGSM shall comply with the instruction of the Panel in order to facilitate the smooth, prompt and legitimate proceeding of the AGSM.
4. When a shareholder registers for the AGSM participation, the Company will provide that shareholder or the representative of that shareholder a Voting Ballot and a Voting Card which carry the shareholder’s code, name and number of votes.
5. All decisions of 2022 AGSM shall be voted publicly and shall be subject to the Panel's conduction.
6. Conditions to participate in the voting
 - The shareholders can cast the vote via one of the following two methods: ***(i) voting at the AGSM; or (ii) remote voting by registered mail***
 - In order to exercise the voting rights, a shareholder must satisfy the following conditions:
 - ✓ Having completed the procedures for registration and legitimate status checking or satisfied the procedures for remote voting.
 - ✓ The time to cast the vote should be prior to the time the AGSM completed collection of shareholders’ votes.

7. Voting Ballot and Voting Card

a. Voting Ballot

- The Voting Ballot should contain the following information:
 - ✓ Shareholder’s name;
 - ✓ Identification No./Password No./Business Registration Certificate No.;
 - ✓ Name of authorized person (if any);
 - ✓ No. of shares held/authorized;
 - ✓ The resolution to be voted;
 - ✓ The voter’s choice;
 - Agree
 - Disagree
 - No opinion

VOTING BALLOT: There are two types of voting ballot

- Voting ballot to be used at the AGSM’s poll: this ballot should be used to vote for resolutions. The ballot should show resolutions to be passed at the 2022 AGSM’s poll and should be put into the sealed ballot box at the poll.
- Voting ballot to be used for registered mail voting method: In case a shareholder cannot directly participate or authorize other persons to participate in the AGSM, the shareholders can vote by registered mail, using the “Voting ballot by registered mail” which is attached to the invitation to the AGSM and should be sent to STK’s Business Development Department, IR division prior to **16:00 30 Mar 2022** so that the Company can collect the voting results.
- *(Note: 30 Mar 2022 is the last day STK will accept the Voting Ballot from its shareholders. Voting*

ballots which are received after 16:00, **30 Mar 2022** will be considered invalid).

Please send your Voting ballot to the following address:

*Business Development Department, IR division - Century Synthetic Fiber Corporation
Road 8, Trang Bang Industrial Park, Trang Bang District, Tay Ninh Province, Vietnam.*

b. Voting Card

The Voting Card should contain the following information:

- ✓ Voting Code (which is the code for each shareholder);
- ✓ Shareholder's name;
- ✓ Number of shares owned/authorized;

THE VOTING CARD: is used to vote for the following matters:

- ✓ Passing the proposal on setting up the secretariat and the vote counting committee
- ✓ Passing the AGSM Agenda, the rules on voting and vote counting
- ✓ Passing the AGSM Minutes and Resolutions.

The shareholders should vote by raising the Voting Card in accordance with the Panel's conduction.

8. Forms of voting

- Voting by raising **THE VOTING CARDS** to pass the following matters:
 - ✓ Passing the proposal on setting up the secretariat and the vote counting committee;
 - ✓ Passing the AGSM Agenda, the rules on voting and vote counting;
 - ✓ Passing the AGSM Minutes and Resolutions.
- Voting by **THE VOTING BALLOTS** to pass the reports and proposals:
 - ✓ For each proposal, the Shareholder/the Shareholder's Authorized Person will mark (✗ or ✓ for one of 3 choices: Agree, Disagree or No opinion;
 - ✓ A Voting for one proposal should be considered invalid if the Ballot does not show clearly the Shareholder's opinion (the Shareholder did not select any choices or selects 2 choices or more for that matter).
 - ✓ In a Voting Ballot, proposals are independent. Invalid voting for one proposal will not affect the validity of other proposals.

9. Voting Ballot Classification

A valid Voting Ballot is the one that meet the following conditions:

- To be in the form issued by the AGSM Organizing Committee and contain serial number issued by the AGSM Organizing Committee;
- The Ballot should not contain any deletion/erasing of the printed contents. Any supplementary content should be put in correct order and no other content except those requested by the AGSM Organizing Committee should be put into the Ballot.
- For each proposal, the Ballot has 3 options.
- Voting Ballot by Registered Mail should satisfy the following additional conditions:
 - ✓ The Ballot should contain the shareholder's name, identification card number/passport number and signature, in case the shareholder is an individual.
 - ✓ The Ballot should contain the name, signature of the legal or authorized representative, and stamp of the shareholder, in case the shareholder is an institution.
- Invalid Voting Ballot: are those ballot which fails to meet one of the conditions for valid ballots.
- If a shareholder makes a wrong choice or the Voting Ballot is no longer intact, the shareholder should contact the AGSM Organizing Committee to get the new Voting Ballot and should return the old Voting Ballot to the AGSM Organizing Committee.
- White/Blank Ballot: are those ballots which are issued at the AGSM but are not returned to the Vote Counting Committee.

10. Collection of the Voting Ballots:

- For Voting Ballots which are submitted to the Company prior to the AGSM day in the form of remote voting, the collection of the Voting Ballots will be conducted after the AGSM satisfy conditions for assembling.
- For the Voting Ballots which are issued at the AGSM, the collection of these Voting Ballot should be made after the Shareholders/Shareholders' authorized representative completed the voting.
- At the AGSM, the voting duration is counted from the time the Panel's Chairman or Head of the Vote Counting Committee announces the commencement of the voting until the time no shareholder/shareholders' representative put the vote into the ballot box.
- The collected Voting Ballots should be kept in the sealed ballot box.
- Shareholders, who arrive late shall be entitled to immediately register and participate in the AGSM and cast the vote for the following agenda at the AGSM. The Panel's Chairman is not obliged to postpone the AGSM to wait for the late arriving shareholders to register and the validity of previous voting prior to the arrival of the late shareholders will not be affected.

11. Conditions for the proposals to be passed

- The AGSM's resolutions should be passed only if 51% of presenting shareholders (either in person, or by authorized representative or via remote voting) approve it.
- A resolution of the AGSM related to amendment/supplements of the Charter, Classes of shares and total securities of each class of share, Change of business lines of the Company, Change of the organizational structure of the Company, purchase or sale of assets, transactions whose value is more 35% of the total value of assets recorded in the latest audited financial statement of the Company should be passed only if 65% of presenting shareholders (either in person, or by authorized representative or via remote voting) approve it.

12. Checking and compiling results

- Collected ballots will be checked for validity by the Vote Counting Committee. For remote voting, the validity checking includes the checking of the seal, completeness of supporting documents. The Voting Ballot by Registered Mail will be checked at the same time with the Voting Ballots which are issued directly at the AGSM.
 - ✓ Checked Voting Ballots will be analyzed by the Vote Counting Committee to determine the vote counting results.
 - ✓ If there are newly additional proposals for resolution or amendments to existing proposals, the shareholders will vote in the form of remote voting will be considered as absent for those proposals. The voting rate will be calculated based on the number of votes of representing shareholders.
 - ✓ The voting results will be determined for each proposal and will be shown in percentage rounded up to 2 decimals.
 - ✓ The Vote Counting Committee shall be responsible for compiling the voting results and preparing vote counting minutes. The vote counting minutes shall be signed by the members of the Vote Counting Committee, confirming the accuracy, transparency and compliance to the rules and procedures for vote counting.
- The Vote counting minutes should have the following contents:
 - ✓ Number of votes casted for each proposal, including the voting rate for each choice: Agree, Disagree and No opinion.
 - ✓ Total number of votes of representing shareholders.

The Head of the Vote Counting Committee shall announce the vote counting results on the behalf of the Panel's Chairman before the AGSM.

- All complains about the vote counting results should be considered and settled by the Panel right at the AGSM.

13. The proceeding of the AGSM shall be recorded sufficiently into the AGSM's minutes and passed by the AGSM before the closing.
14. **Validity:** this Rule on Voting and Vote Counting is read before the AGSM and get approval of the shareholders. If this Rule is passed by 51% voting of representing shareholders, it will take effects and enforceable to all the shareholders.

**ON BEHALF OF THE BOD
CHAIRPERSON**

(signed)

DANG MY LINH